

HARNEY COUNTY SCHOOL DISTRICT NO. 3  
BURNS, OREGON

**REGULAR SCHOOL BOARD MEETING**  
**Approved Minutes**  
**TUESDAY, November 12th, 2019, 7:00 pm**  
**District Office (Lincoln Building)**  
**550 N. Court Ave.**  
**Burns, OR 97720**

<i>In Attendance</i>			
x	Lisa King, Chair	x	Rob Frank, Board Member
x	Nanci Norris, Vice Chair	x	Dan Winn, Board Member
x	Doug Gunderson, Board Member	x	Steven Quick, Superintendent
x	OPG Business Manager		

**CALL TO ORDER**

**ROLL CALL**

1. Determine a Quorum
2. Pledge of Allegiance
3. Special Guest Presentation:
  - Sharla Calkins - Harney County Arts in Education Foundation

**Sharla updated the board and said they hired a new architect. The current MOU expires in 2022 and asked for continued support from the board with a written, legal agreement. She said the foundation needs \$12 million for the project but half will need to be privately funded.**

4. Public comments

*The HCSD#3 Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at anytime.*

**Debbie Pfeiffer, HCSD#3 Library Media Specialist, asked the board to consider using SSA (Student Success Act) funds to hire more certified librarians in the district.**

**CONSENT AGENDA**

5. Meeting Agenda Approval
6. Minutes from the following meeting(s):
  - October 8, 2019 Regular Board Meeting
  - October 8, 2019 Work Session
7. Review October Financial Reports and Bills
8. Extra Duty Contracts
  - BHS
  - HMS/Slater

**Doug Gunderson made a motion to approve the Consent Agenda as presented, Nanci Norris seconded; the motion passed.**

**REPORTS & PRESENTATIONS**

9. School Reports – Included in board packet
  - Hines Middle School – Principal Brittany Waggoner

**Principal Waggoner thanked the Hines Middle School staff and presented a video to the board.**

10. Technology Director's Report
11. Superintendent's Report
  - Mr. Quick gave all staff and students kudos for the veterans assembly, which had a huge turnout.
  - Enrollment is on an upward trend in the district.
  - Several meetings have been held and written and online responses have been received regarding the Student Success Act seeking input about our schools and our programs..
  - A Special Board Meeting was scheduled for Tuesday, December 3rd at 6:00 pm to review the Continuous Improvement Plan.
  - Mr. Quick has created an agreement for classified staff to receive tuition reimbursement with the understanding that they must work in the district for 3 years or risk paying the district back. This will help keep staff in our district and "grow our own."
  - Monday, November 18th at 6:00 pm is a scheduled Bond Facility Meeting with the Architect.
  - Professional Development for Teachers for the next several months will be focused around a program called Teacher Clarity.

**ACTION ITEMS**

12. Donations

Zoetis Industry Support Program: Harney County Vet Clinic	Burns FFA	\$135.50
Zoetis Industry Support Program: Central Oregon Ranch Supply	Burns FFA	825.00
Zoetis Industry Support Program: Sage Country Vet Services	Burns FFA	188.00
Joan Henry	CFRC - BHS Lights	1,000.00
Harney District Hospital	HMS Home Economics Class	250.00
Xi Delta Gamma	HMS Leadership Class	75.00
Harney Partners	HMS Leadership Class	200.00

**Doug Gunderson made a motion to approve the Donations as presented, Nanci Norris seconded; the motion passed.**

13. Personnel
  - New Hire(s):
    - i. Reina Quick - HMS Science/Math Teacher
  - Retirement(s):
    - ii. BeeBee Sitz - Slater Para Professional

**Nanci Norris made a motion to approve the New Hire & Retirement as presented, Doug Gunderson seconded; the motion passed.**

**DISCUSSIONS &/OR NEW BUSINESS**

14. Board Policies – First Read
  - Policy BBAA - Individual Board Member's Authority & Responsibilities
  - Policy ECACB - Unmanned Aircraft System (UAS) aka Drone
  - Policy GBC - Staff Ethics
  - Policy IGDJ - Interscholastic Activities
  - Policy GBDA - [Recommend Delete]



- Policy GBDA - Expression of Milk/Breast-fed in the Workplace
- Policy JECF - Interdistrict Transfer of Resident Students
- Policy JECB - Admission of Nonresident Students
- Policy JEC - Admissions
- Policy GCBDC/GDBDC - Domestic Violence, Harassment, Sexual Assault, or Stalking Leave
- Policy JECAC/GBH - Staff/Student/Parent Relations
- Policy GBH/JECAC - Staff/Student/Parent Relations
- Policy GBEBA - Staff-HIV,AID, and HBV

**After a brief discussion, the board decided to move the Policies to a second read for the next board meeting in January.**

## **BOARD REQUESTS & REPORT**

- Doug Gunderson enjoyed his “board walk” at Hines Middle School and looks forward to the others.
- Rob Frank had two questions:
  - Did the district analyze the pros & cons of the bomb threat?
    - Yes, there was a regular monthly meeting with law enforcement the following Monday after the incident.
    - Mr. Quick praised Cheryl Radinovich & Gracie Stanwyck for the way they handled the phone call.
  - Asked the board for direction with the OSBA election.
    - The board decided to make a vote as a group at the next Special Board Meeting. [The board chair will enter the vote on behalf of the board.]

## **ADJOURNMENT**

The meeting adjourned at 7:51 pm.

Respectfully submitted,



Brenda Graham  
Executive Assistant